University of Richmond  
Counseling and Psychological Services  
Advanced Graduate Trainee/LPC Resident

The University of Richmond is a highly selective, private, liberal arts institution located in Richmond, Virginia with an undergraduate population of approximately 3,000 students. The institution is on a 350-acre suburban campus, located just 90 miles from Washington D.C., and has a unique college system. You can learn more about the University of Richmond here.

**Position Type:** Part-Time  

**Position Qualifications:**
- Enrolled in Graduate training program – either Master's or Doctoral program in Counseling or Psychology OR recent graduate earning hours for LPC residency  
- Experience providing individual counseling to young adults for at least one semester (4-5 months)

**Hiring Period:**
- Early August to early-May (depending on beginning and end of school year)

**Compensation/Benefits:**
*Compensation during Hiring Period (Academic Year):*
- $4,000 stipend  
  - Payments of $2,000 made at end of fall semester (December) and end of spring semester (May)  
- Office space and computer access during scheduled days  
- Access to Weinstein Center for Recreation and Wellness, Boatwright Memorial Library, and University museums  
- Free Parking Space

**Position Expectations and Responsibilities:**
The training requires approximately 16-20 hours per week and includes the following weekly responsibilities/training activities:

- 8-10 hours of individual counseling  
- 1-2 hours of intake assessments  
- 1-2 hours of co-facilitating psychoeducational programs and/or process groups  
- 2 hours of clinical supervision (1 individual, 1 group)  
- 1 hour of training seminar  
- Attending to clinical documentation

During the Training year at CAPS, trainees are also required to:

- Record and review clinical sessions in individual and group supervision  
- Present on a clinical case to gain experience with case presentations  
- Provide one outreach per semester (tabling, presentation, etc.)  
- Follow CAPS and training program policies and procedures
• Participate in mid-term, mid-year, and end-of-year evaluation sessions

Recommended activities include (when schedule allows):

• Participate in CAPS weekly case conference
• Health and Well-Being unit and Student Development events
• Campus wide Diversity, Equity, and Inclusion initiatives (book discussions, weekly Intersections meetings, etc.)

Application:

• Please complete the online application at caps.richmond.edu/training, attaching all of the following:
  o Cover Letter, specifically addressing your desire to work at UR with college students
  o CV/Resume
  o Three professional references (one must be a former clinical supervisor and one must be from your academic program)

Contact Information:

Questions? Please contact Dr. Rachel Koch, Assistant Director of Training for Counseling and Psychological Services, at rkoch@richmond.edu;